

VACCP Template

Template Information

Template ID	vaccp-vulnerability-assessment
Version	v1.0
Language	English (en)
Number of Check Items	35
Source	https://layeraudit.com
Revision Date	2026-10-27
Description	Description: This VACCP Template can help assess the food fraud vulnerability of your ingredients or raw materials, product, production line, supplier/s, and nature of business. The QA Officer can use this and collaborate with other departments, stakeholders, vendors, etc., to identify points where fraud can be a risk.

Audit Information (to be completed during audit)

Audit Date	
Auditor	
Area / Department	
Escort	

Instructions

1. This template contains 35 check items. Record results in the 'Checklist' worksheet.
2. The source does not define fixed pass/fail options. Fill in results according to your own criteria (e.g. Pass / Fail / N.A.).
3. Scores, conclusions and signatures are entered manually in the 'Scoring & Sign-off' worksheet.
4. For photos or other evidence, enter the evidence number in the 'Notes / Evidence No.' column and archive photos by number.
5. Check item numbers are renumbered consecutively. The mapping to the source rows is recorded in '编号对应表.xlsx' in the delivery package.

VACCP Template — Checklist

No.	Section	Check Item	Result	Notes / Evidence No.
	Possibility of adulteration	Ingredients or Raw Materials:		
1	Possibility of adulteration	• Easy to adulterate the ingredients/raw materials?		
2	Possibility of adulteration	• Easy to obtain the technology or know-how to adulterate the ingredients/raw materials?		
3	Possibility of adulteration	• Difficult to detect the adulteration the ingredients/raw materials?		
	Possibility of adulteration	Product:		
4	Possibility of adulteration	• Readily available technology or knowledge to adulterate the product?		
5	Possibility of adulteration	• Difficult to detect the adulteration of the product?		
	Possibility of adulteration	Counterfeiting:		
6	Possibility of adulteration	• Easy to counterfeit?		
7	Possibility of adulteration	• Difficult to tell the original and the counterfeit apart?		
	Possibility of adulteration	Production line:		
8	Possibility of adulteration	• There is manual intervention in the processing lines		
9	Possibility of adulteration	• Supply chain's exchange of information is limited.		
	Possibility of adulteration	Fraud History:		
10	Possibility of adulteration	• Fraud occurred in the past for the ingredients/raw materials?		
11	Possibility of adulteration	• Fraud occurred in the past for the product?		
	Fraud incentive	Ingredients or Raw Materials:		
12	Fraud incentive	• Ingredients/raw materials are not readily available?		
13	Fraud incentive	• Price of ingredients/raw materials can be expensive?		
14	Fraud incentive	• Price of ingredients/raw materials can differ greatly between sources?		
	Fraud incentive	Company:		
15	Fraud incentive	• Company is currently unstable/unprofitable?		
16	Fraud incentive	• Company culture does not actively promote integrity and ethical practices?		
17	Fraud incentive	• Company previously/currently involved in a criminal case?		
18	Fraud incentive	• Company is located in a region with a known high level of corruption?		
	Fraud incentive	Supplier/s:		
19	Fraud incentive	• Supplier/s currently unstable/unprofitable?		
20	Fraud incentive	• Supplier/s culture do not actively promote integrity and ethical practices?		
21	Fraud incentive	• Supplier/s previously/currently involved in a criminal case?		
22	Fraud incentive	• Supplier/s located in a region with a known high level of corruption?		
	Fraud incentive	Business and customer:		
23	Fraud incentive	• Business sector currently unstable/unprofitable?		
24	Fraud incentive	• Customer has a record of criminal offence?		
25	Fraud incentive	• Business sector has a reputation of not actively promoting integrity and ethical practices?		
26	Fraud incentive	• Business sector has a history of criminal case/s?		
27	Fraud incentive	• Tight competition between businesses?		
28	Control measures	• System of food fraud control measures already established for ingredients/raw materials?		
29	Control measures	• System of food fraud control measures already established for products?		

VACCP Template — Checklist

No.	Section	Check Item	Result	Notes / Evidence No.
30	Control measures	• Reliable system of documentation in place for the company?		
31	Control measures	• Reliable employee screening in place for the company?		
32	Control measures	• Company culture promotes ethical practices?		
33	Control measures	• System in place for reporting fraud within the company?		
34	Control measures	• Required suppliers to have their own system in place for food fraud prevention?		
35	Control measures	• Fraud prevention laws enforced by the government?		
Completion		General comments and observations		

VACCP Template — Scoring & Sign-off

Sign-off

Sign off	
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